

Academic senate FME STU in Bratislava

23rd of June 2020

## POINT

Other conditions of admission to the study of bachelor's, master's and doctoral study programmes at FME STU for the academic year 2021-2022

Submits: Dr. h. c. prof. Ing. Ľubomír Šooš, PhD.  
dean of faculty

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vice dean

Justification: The material is submitted according with § 15 par 2 letter f) and § 27 par 1 letter h) of Act. no 131/2002 Coll. on and on Amendments to certain Acts, as amended

Motion for resolution: AS FME STU in Bratislava approves – does not approve Additional conditions for admission to the study of bachelor's, master's and doctoral study programmes at FME STU for the academic year 2021-2022

Academic senate of Faculty of Mechanical Engineering of Slovak university of technology in Bratislava in accordance with § 27 par. 1 letter h) of Act. no.131/2002 Coll. of Universities and on Amendments to certain Acts as Amended (hereinafter referred to as the „Act“), in accordance with the internal regulation of STU no. 5/2013 Rules and conditions admission to the study of first, second, third degree study programmes at the Slovak university of technology in Bratislava and with Art. 6 par (4) Statute of STU approved at its meeting on 23rd of June 2020 on the proposal of the Dean of the faculty.

## **Other conditions of admission to the study of bachelor's, master's and doctoral study programmes at FME STU for the academic year 2021-2022**

### **Art. 1**

#### **Admission to the study of bachelor's degree programmes**

1. All applicants will be included in the admission procedure to the 1st year of the full-time form of the bachelor's degree. The indicative number for the full-time form of study is 595 applicants, which the FME STU in Bratislava plans to accept in the academic year 2021-2022 for the study of accredited study programs. The fee for the material provision of the admission procedure (Section 92, Paragraph 12 of the Act) is determined by Annex No. 1 to the Rector's Directive. Tuition fees and fees associated with studies at the Slovak University of Technology at acad. year 2021/2022. The deadline for accepting applications is March 31, 2021. The dean of the faculty may extend the deadline for accepting applications.
2. Each applicant for a bachelor's degree can apply for three study programmes maximum. If a study programme is not opened, the applicant's application will be transferred to the study programme, which was stated as second or third choice.
3. The Professional competence of applicants for bachelor's studies shall be assessed on the basis of the results of studies at the secondary school, which are substantiated by relevant documents, and/or other achieved results proving the Professional competence of applicants. The results achieved in high school will be evaluated using a scoring system. The scoring system includes: the study average during the entire secondary school study, the result of the school-leaving examination, the average grade from profiling subjects – mathematics, physics, the school-leaving examination in mathematics and other activities.
4. A necessary condition for the admission of a foreign student – self-paying for a bachelor's degree is the completion of a secondary school with a high school diploma or another secondary school with a comparable level. Another condition for admission is the benefit achieved, alternatively:
  - for numerical evaluation A, B, C, D – at least **C**.
  - at a percentage rating of 0 to 100% - at least **50%**.
  - for points 0 to 4 –at least **2,0**.

If the student has completed an acceptable post-secondary education, the benefit of this study may be taken into account in admission.

5. To assess the preconditions of applicants for study, the dean of the faculty will set up a commission for the admission procedure.
6. Applicants for a professionally oriented bachelor's degree program in transport and production technology operations technicians will participate in an admission procedure consisting of interviews with representatives of companies in the automotive industry.
7. If the interest in a study programme exceeds the number of applicants that the faculty plans to accept for the study of the relevant study programme, the number of points obtained by the applicant decides on admission. Applicants who meet the conditions for admission but are in the order exceeding the planned number of applicants admitted to the relevant study program will be transferred to the study programme they have indicated as the second choice. The number of applicants that the faculty plans to accept for the study of the relevant study program will be published in accordance with § 57 par. 5 of the Act.
8. If a study programme is not opened due to insufficient interest, the applicant's application will be transferred to the study programme which he / she has indicated as the second option.
9. The dean of the faculty will issue an admission decision to applicants who have met the conditions for admission. Applicants who do not meet the conditions will be issued a non-admission decision. If the applicant requests a review of this decision, the dean may accept the request himself if he finds that the decision was issued in violation of the law, internal regulations of STU or these other conditions of admission to study. Otherwise, it will forward the application to the Rector of STU.
10. Depending on the number of applicants and the results of the admission procedure, the dean of the faculty may decide to carry out an additional admission procedure. The additional admission procedure will be governed by these additional admission conditions.

## **Art. 2**

### **Admission to the study of master's degree programmes**

1. All applicants will be included in the admission procedure to the 1st year of study of accredited engineering study programs in the full-time form of study. The fee for applicants is determined by Annex No. 1 to the Rector's Directive Tuition fees and fees associated with studies at the Slovak University of Technology at acad. year 2021/2022. The deadline for submitting applications is 31 May 2021. The dean of the faculty may extend the deadline for accepting applications.
2. Each applicant for master's degree can apply for a maximum of three study programs. If a study program is not opened, the applicant's application will be transferred to the study program which he / she has indicated as the second or third choice. Applicants for admission to master's studies will not take the entrance exam.
3. In order to assess the preconditions of applicants for study, the dean of the faculty shall establish a commission for the admission procedure. In order to assess the applicants'

applications, the admissions committee will be extended by the guarantors of the study programmes for which the applicants are registered. The Admissions Committee will assess each application individually, in particular the compliance of the content of the completed bachelor's study with the core topics of the core of knowledge listed in the description of the field of study within which the study programme for which the applicant has applied is proposed.

4. When deciding on admission / non-admission, the following draft decisions may be issued:
  - **R1** – admit to engineering study according to standard curricula and for standard length of study (2 years),
  - **R2** – admit to engineering study according to extended curricula for standard length study (2 years),
  - **R3** – not to be accepted for master study; to recommend the applicant to enroll in a bachelor's study program, which is followed by the chosen study programme of master study.
5. If the number of applicants fulfilling the conditions for admission to a study program exceeds the number of applicants that the faculty plans to admit to study the relevant study programme, the admission criterion will be the study average achieved at the bachelor's degree. Applicants in the order exceeding the number of applicants that the faculty plans to accept for the study of the relevant study programme of the faculty, the application will be transferred to the study programme, which they stated as the second choice. The number of applicants that the faculty plans to accept for the study of the relevant study programme will be published in accordance with § 57 par. 5 of the Act.
6. Applicants who have met the conditions for admission will be issued an admission decision by the dean of the faculty. Applicants who do not meet the conditions will be issued a non-admission decision. If the applicant requests a review of this decision, the dean himself may grant the request if he finds that the decision was issued in violation of the law, internal regulations of STU or these other conditions of admission to study. Otherwise, it will forward the application to the Rector of STU.
7. Depending on the number of applicants and the results of the admission procedure, the dean of the faculty may decide to carry out an additional admission procedure. The additional admission procedure will be governed by these additional admission conditions.

### **Art. 3**

#### **Admission to the study of doctoral study programmes**

1. All applicants will be included in the admission procedure for the 1st year of doctoral studies. Admission will be for full-time and part-time study. The fee for applicants is determined by Appendix No. 1 to the Rector's Directive Tuition fees and fees associated with studies at the Slovak University of Technology at acad. year 2021/2022. The deadline for submitting applications is 31 May 2021. The dean of the faculty may extend the deadline for accepting applications.
2. The required annexes to the application for doctoral studies are:
  - a) proof of completion of engineering / master's studies (diploma),

- b) proof of examinations taken (diploma supplement)
  - c) structured curriculum vitae.
3. The recommended annexes to the application for doctoral studies are:
- a) references,
  - b) overview of scientific research activities,
  - c) list of publications.
4. Applicants are admitted only for accredited study programmes and published topics of dissertations. To assess the preconditions of applicants for study, the dean of the faculty appoints one admissions committee for the given study programme, which is proposed by the chairmen of the union commissions, one joint admissions committee and publishes the implementing regulation.
5. The admission procedure includes entrance examinations with the following framework content:
- a) evaluation of the study results of engineering / master's study of the relevant or related field of study (programme)
  - b) evaluation of the applicant's participation in scientific research,
  - c) verification of the applicant's motivation for scientific work,
  - d) verification of knowledge of one foreign language
  - e) verification of knowledge of the given field and discussion of the topic.
6. The entrance examinations will take place in June 2021. After the evaluation of the entrance examination, the admissions committees for the individual study programmes will propose one of the following decisions to the joint admissions committee:
- a) to accept without setting conditions, specifying the order
  - b) not accept
7. After discussing the proposals of the commissions for individual study programs, the Joint Commission will forward to the Dean proposals for decisions.
8. Applicants who have met the conditions for admission will be issued an admission decision by the dean of the faculty. Applicants who do not meet the conditions will be issued a non-admission decision. If the applicant requests a review of this decision, the dean may accept the request himself if he finds that the decision was issued in violation of the law, internal regulations of STU or these other conditions of admission to study. Otherwise, it will forward the application to the Rector of STU.

Bratislava June 23rd 2020

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